

An intricate, hand-drawn border in a muted green color, featuring a complex pattern of swirling vines, leaves, and floral motifs. The border frames a central white rectangular area. The design is reminiscent of Art Nouveau or Victorian-era decorative arts.

Wedding Planning

*At
Grace Episcopal Church
Hinsdale, Illinois*

2013

Welcome and thank you for considering Grace Episcopal Church for your wedding. It is our hope that the celebration of your union will bring you happiness and lifelong fulfillment, as your friends and family witness and support you in your sacramental commitment and new life together.

Church Canons and State Laws

Any person wishing to be married at Grace Church must comply with the Canons of the Episcopal Church and laws of the state of Illinois. The Canons require a minimum of thirty (30) days notice for a wedding.

Marriage is a civil as well as a spiritual matter. A marriage license from the state of Illinois must be obtained before the ceremony can be performed. For weddings at Grace Episcopal Church, a Du Page County License must be secured at the County Seat in Wheaton, Illinois. It is recommended that you call the Clerk of the County Court in Wheaton (630/682-7035) for specifics. The license should be delivered to the Church office prior to the wedding date. The license is completed by the officiating priest and returned to the State. A photo static copy may be obtained from the Clerk of the Court of Du Page County, Illinois.

Requirements of Grace Episcopal Church

The order of the service will follow the Book of Common Prayer 1979. The Grace Episcopal Church wedding coordinator will direct the wedding rehearsal and wedding. A wedding consultant is not necessary.

Couples seeking to be married will be instructed by the Rector as to the nature of Holy Matrimony. These times of instruction will be scheduled by the couple and the Rector. At Grace Episcopal Church, it is important that the initial meeting with the Rector take place as early as possible so that calendar conflicts do not occur. Our pre-marriage preparation consists of a minimum of 3 meetings prior to the wedding ceremony and 4 meetings post ceremony at 6, 12, 18 and 24 months. If the couple lives outside the Chicago area, the instruction may take place elsewhere. The Rector will work with the couple in finding a priest in their community.

There is a requirement that at least one of the two persons be a baptized Christian. If there are any questions, please contact the Rector or officiating priest.

Special Instructions for Wedding Flowers

Arrangements for the altar flowers may not be taller than 28 inches, including the height of the vases, which have 2 inch pedestals. The area where the vases are placed is 24 ½ inches wide and 6 ¾ inches deep. The bride has a choice of vases. She or her representative should pick up the appropriate liners for delivery to the florist Monday of the week of the wedding. Alternatively, our Sunday Altar flowers may be used at no cost. Under this option, an additional donation of \$55.00 may allow the bride to select the color of the Sunday Altar flower arrangement and add a few additional stems.

Other floral opportunities include the church's front doors, the east entrance, 2 five branch candelabras, aisle sticks for use at the ends of the pews, and if the aisle sticks are omitted then simply at the ends of the pews. All arrangements for altar flowers and church decorations are made in consultation with the Altar Guild. It is important that all plans for flowers be discussed with the Wedding Coordinator before further plans are set. Photos of the church are available on our website: www.gracehinsdale.org. Select gallery from the home page.

Altar arrangements must be delivered to the church Saturday between 9:00 and 10:00 am for a Saturday wedding and will be placed on the altar by a member of the Altar Guild. Bouquets and boutonnieres should be labeled, delivered and placed in the refrigerator at this time. All decorating of the church must be done during this time frame as the church closes at noon to reopen for the bridal party just prior to the ceremony.

Please note: No artificial flowers are allowed in the church. Flowers on the Altar may not be removed and become a gift to Grace Episcopal Church. Bows are not allowed beyond the chancel rail.

Church Building

The Nave seats approximately 300 people, the Chancel - 27 and the Chapel - 30. The church office is open from 9:00 am to 4:00 pm Monday through Friday.

Photography

The couple may choose any photographer they wish. It is important that the photographer consult with the wedding coordinator prior to the wedding to fully understand the rules regarding both still and video photography during the ceremony. All photography and video taping must be done from the back of the Church. At the time of the wedding the couple cannot be "miked." The photographer may stay for a maximum of 30 minutes after the ceremony. Please advise your photographer and guests that no flash photography is allowed during the service as it is disruptive to the sacramental nature of the ceremony.

Music

All plans regarding wedding music, including the choice of music and/or use of additional musicians, are to be made with the Music Director, Mark Reynertson. Please contact him at 630/323-4900 ext.233. The Music Director, through an agreement with the church, will play the organ for all weddings. Any exceptions to these plans, as well as the final decision regarding the appropriateness of music, will be made by the Rector and the Music Director.

Programs

Samples of previous wedding programs are available from the Wedding Coordinator. Our standard service bulletin is available for your use.

Other Restrictions

No rice, petals, confetti or birdseed are allowed – only bubbles and they must only be used outside the church. Artificial petals are allowed for the flower girls. No unity candles are allowed and no runners – it is much more dramatic for the bride's wedding gown without the runners and they have been found to be hazardous. Grace Church is unable to host any pre/post wedding receptions.

Arrival of the Wedding Party

All members of the wedding party need to arrive at the church at least one hour before the scheduled time of the wedding. Please do not leave the church grounds once you have arrived. The Wedding Coordinator and Sexton will assist wedding party members in preparing for the service and in taking their places at the appropriate time.

-Notes -

Fees

		Due	Paid
Church	\$750.00	_____	_____
Officiating Clergy	(see below)	_____	_____
Altar Guild	\$100.00	_____	_____
Sexton	\$200.00	_____	_____
Optional Décor	Aisle sticks @\$15 each	_____	_____
	Candelabras @\$30 a pair	_____	_____
	Altar Flowers \$55.00	_____	_____
	Color preference if available	_____	_____
Music Director	\$300.00	_____	_____
Acolytes	\$25.00 per acolyte (Cash in an envelope)	_____	_____

- There is no Church Fee for members of Grace Episcopal Church who are regular financial supporters of the Parish. For persons who are not members of Grace Episcopal Church, Hinsdale or members who do not financially support the Parish, the Church fee is required.
- Gifts payable to the officiating priest are in honorarium. For non-parishioners, the minimum suggested gift is \$300. For parishioners, the minimum suggested gift is \$250.00.
- One check payable to Grace Episcopal Church is to cover all fees and cash for Acolytes. All fees must be received in the parish office prior to the rehearsal.
- Please pay all fees by dropping off the check(s) in the church office the week prior to the wedding.

Name of Person we should expect to deliver the check(s) _____

Phone Number _____

Email Address _____

Received _____

Please complete prior to your meeting with the wedding coordinators

Wedding Information

Today's Date _____ Wedding Date _____

Bride's Full Name _____

First

Middle

Last

Email address _____

Address _____

Phone (H) _____ (W) _____ (C) _____

Number of this Marriage _____ Single () Widow () Divorced ()

Baptized _____ Confirmed _____ In what denomination _____

Member of Grace Episcopal Church _____ Other Church _____

Age _____ Date of Birth _____ City, State _____

Father's Full Name _____ Mother's Full Name _____

Father's Residence _____

Mother's Residence _____

Denomination of Father _____ Denomination of Mother _____

Groom's Full Name _____

First

Middle

Last

Email address _____

Address _____

Phone (H) _____ (W) _____ (C) _____

Number of this Marriage _____ Single () Widower () Divorced ()

Baptized _____ Confirmed _____ In what denomination _____

Member of Grace Episcopal Church _____ Other Church _____

Age _____ Date of Birth _____ City, State _____

Father's Full Name _____ Mother's Full Name _____

Father's Residence _____

Mother's Residence _____

Denomination of Father _____ Denomination of Mother _____

Planning Information

Wedding Date and Times _____

Rehearsal Date and Time _____

Setting (Church seats 300, Chancel seats 27 and Chapel seats 30)

Wedding will take place in _____ Church _____ Chancel or _____ Chapel

Number of reserved seats _____ Estimate number of Guests _____

Any "Special Needs" Guests _____

Clergy Officiating _____

Holy Eucharist _____ Yes _____ No _____ # for Communion

Acolytes _____

Service Bulletin: Church Office (plain paper) _____ Providing own _____

Number of Bridesmaids (including Maid/Matron of Honor) _____

Number of Groomsmen (including Best Man) _____ Ushers _____

Ring Bearer(s) _____ Flower Girl(s) _____ Other _____

Organist _____

Other Instrumentalist _____

Soloist _____

Room Available for Bride's Party _____

Room Available for Groom's Party _____

First Reveal _____ Yes _____ No

Photography, Candles and Miscellaneous (see Photography and Other Restrictions above)

Photographer _____ Phone _____

Pictures before or after _____

Videographer _____ Phone _____

Flowers

Florist _____

Phone _____ Contact _____

Flowers and decorating team to arrive by 9:00 and complete by 10:30am on the day of the wedding while the Altar Guild is present

Vases: _____ Low _____ Tall

Person responsible for delivering liners to the florist _____

OR

Sunday Altar flowers _____ Additional Donation \$55 - color preference _____

Candelabras _____ Number of Aisle Sticks _____

Planning the Wedding Liturgy

Book of Common Prayer, page 422 and following

1. Liturgy of the Word

Old Testament choices

Genesis 1:26-28 (Male and female He creates them)

Genesis 2:4-9, 15-24 (A man cleaves to his wife and they become one flesh)

Song of Solomon 2:10-13; 8:6-7 (Many waters cannot quench one flesh)

Tobit 8:5b-8 (That she and I may grow old together)

Reader/Lector _____

Optional psalm (67, 127 or 128/hymn/anthem/)_

Reader/Lector _____

New Testament choices

1 Corinthians 13:1-13 (Love is patient and kind)

Ephesians 3:14-19 (The Father from whom every family is named)

Ephesians 5:1-2, 21-33 (Walk in love, as Christ loved us)

Colossians 3:12-17 (Love which binds everything together in harmony)

1 John 4:7-16 (Let us love one another for love is of God)

Reader/Lector _____

Gospel choices (Required if Eucharist is to follow)

Matthew 5:1-10 (The Beatitudes)

Matthew 5:13-16 (You are the light ...Let your light so shine)

Matthew 7:21, 24-29 (Like a wise man who built his house upon the rock)

Mark 10:6-9, 13-16 (They are no longer two but one)

John 15:9-12 (Love one another as I have loved you)

Homily by priest or other _____

2. Blessing rings _____

3. Tying the knot _____

4. Reader for prayers _____

5. Eucharist

a. Rite I (page 323, choose Prayer 1 or 2) OR

b. Rite II (page 355, Prayer A,B,C or D)

6. Music

a. Organist (our organist, or your own who must coordinate with Mark Reynertson)

b. Other (ensemble, soloists)

c. Prelude

d. Entrance hymn/psalm/anthem instrumental _____

e. Hymn/psalm/anthem/instrumental before Ministry of the Word (page 425) _____

f. Hymn before the gospel _____

g. Recessional Hymn _____

h. Offertory/Transitional hymn/psalm/anthem _____

i. Service Music _____ if yes, settings for sanctus, fraction, etc.

j. Communion Hymns _____ or other _____